# Meeting Minutes

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Date and time | location | Members present | What we have done | What we are doing | What problems we have | What is left to do |
| 23/5/20  7.30 pm | Meeting was conducted on viber group | Vishanuel  John  Nandita | ->We have completed release 2  -> we have divided the release 3 into task in trello | We are completing left over features from release 2 | We tackling how to provide user guide in web application | Release 3 features and constraints |
| 26/5/20  2.30 pm | Meeting was conducted on Zoom | Vishanuel  John  Nandita | -> we have planned to contact our client | we are trying to finish off the features of the project | we are unable to integrate feature for ordering custom meal | we are left with seminar 4, release 3 feature for order custom meal |
| 7/6/20  2.30pm | Meeting was conducted on viber group | Vishanuel  John  Nandita | ->done with seminar 4 | we are trying to finish off features of release 3 | we are facing some difficulties in interpreting what client exactly wants | we are left with release 3 features |
| 17/6/20  2.30 | Meeting was conducted in viber group | Vishanuel  John  Nandita |  | we are finishing up on documentation and release 3 | time constraint | we are left  to submit release 3 |

## Progress Report

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Vishanuel | John | Nandita | Alwin |
| 23/5/20 | I have completed ordering features for students. I have started working on the help feature and tutorial for ordering food. | Fixing bugs and improving meal subscription feature. | Have completed allocated features in release 2.  I have started working on user documentation, help feature and design document of the project. | - |
| 7/6/20 | Help feature and User doc for patron and student completed, completing mobile development. | Developing test cases. Developing meal subscription for students. | Help feature and User doc for menu manager complete. Improving Menu Manager GUI | - |
| 17/6/20 | Mobile completed. | Tasks completed | All assigned tasks completed |  |

# Tasks

## Back Log

Available at: <https://trello.com/b/ifMrTmG4/cs415>

